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Your Chairman and Committee wish you and yours all the very best of health and happiness for the coming year. We hope you had a very good holiday season with few traumatic moments. As you may remember I did not produce a Newsletter in November due to my absence abroad. My wife and I spent a few weeks with my daughter at their new house in Spain. Unfortunately, due to an undiagnosed symptom, my wife was not allowed to fly. I took up the challenge and we drove. At my age every one was saying I must not do it. I am happy to say it was a success. But I have a warning for people travelling in the UK or abroad. On our way home our daughter was also coming back to the UK with us. We stopped overnight at a hotel in Spain. One of a well known chain. We ate a meal in the restaurant and at the end it was discovered that my daughter’s handbag had been stolen. We never saw the going of it. It was on the floor between my legs and hers. That evening we spent some time in the local Police station. Unfortunately, obviously, all her ‘stuff’ was in the bag including passport, money and cards etc.. This is my warning she contacted the British Embassy, was transferred by phone to London. She was informed that Spain did not open until Monday. This being Saturday she was stuck. We contacted the Ferry Company but she was not allowed to embark without a temporary passport. She drove with us to Santander, I lent her some money and she got a train home (8 hours) to Alicante. My warning: Although we think the Foreign Office will look after us if we get into trouble abroad, do not do it on a weekend. They are not all embracing!!! My other warning is to the ladies ‘look after your bags’. Tie them to you if possible! Bag and contents to date not recovered.

What's On

FORTHCOMING EVENTS

UNLESS OTHERWISE NOTIFIED

**ALL MEMBERS ARE REMINDED THAT THE MEETINGS ARE HELD ON THE
4TH WEDNESDAY OF EACH MONTH.
THIS IS NOT ALWAYS THE LAST WEDNESDAY**

MEETINGS

JANUARY

Wednesday, 24th January 2018

Tony Waldis – Tools

A different type of subject this month. Tony will be giving us a talk on 'old' tools. I expect most of us can remember our Grandfather's or Father's shed with all different types of hand-tools with which they could make those wonderful things. Tony will explain all and how they are used and for what purpose. All a bit different than the multi-use electric tools available to-day. This will be a very interesting evening bringing back many memories. Let us have a lot of support please.

FEBRUARY

Wednesday, 28th February 2018

Frank Weston - History of Post Office Vehicles

Frank is a member of the Post Office Vehicle Club and he will be telling us all about the Post Office vehicles through the years which will include the Post Office telephone vehicles. This again should be a good evening, so make sure you make a note and come along to support us.

MARCH

Wednesday 28th March 2018

ANNUAL GENERAL MEETING - All Members are invited. Please come along and have your say. Remember this is your Club and we need your input. We also need new people to come on the Committee. If you have got a few hours to spare during the year, your help is needed and you will be most welcome. Please seriously consider joining us.
The rest of the evening will be an in house presentation.

REMEMBER THAT AT EVERY MEETING WE HAVE A BUMPER RAFFLE AND FREE TEA AND COFFEE.

Chairman's Chunterings!

Hello and a Happy New Year to all our members. I hope 2018 is good for all our members and for the group as a whole. Have you made your New Year's resolution yet? If not, how about promising yourselves to make a concerted effort to attend some of our monthly meetings. It has been very noticeable over the last few months of low attendance and this then causes me, as Chairman, having to apologise to our speakers for such poor turnouts. Please try harder!

The committee is working to introduce the new Constitution before the end of March in order that we can seek formal accreditation to RoSPA as will be required by HQ. During the next month, we will be asking each member to confirm whether or not they have passed their advanced test in the last 3 years – this will not affect your group membership as such but is something that RoSPA requires us to keep records of.

Have you paid your membership subscription yet (?), if not, please do so promptly.

Test Results

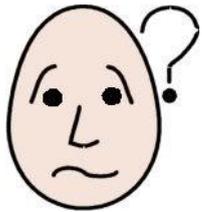
Test Results

Since the last issue of Drivelines, we have been notified of the following test pass:

Alan Jermy	Gold (Initial)	Tutor Clyde Brown
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Congratulations – well done.

Refresher Drives



Did you take your Advanced Driving Test in 2015? Ok, it is only the start of 2018 but do you remember when your next test is due or that we offer a refresher training drive prior to your triennial retests? These drives are available and intended to assist you in maintaining or even improving your grade. With three years between the tests, please plan early – the offer of refreshers is there for your benefit. **If you wait until a month before the retest is due, that is likely to be too late, especially if remedial practice is recommended.** Such short

notice can also be quite disruptive to the tutors' scheduled drives and their personal commitments.

So.....

Observation & Information



Please plan ahead!

Contact the Training Officer in plenty of time

Do you remember taking advantage of the group training system to gain your first advanced driving qualification (or renewal) and the assistance the tutors gave you? Do you remember how long it took and how much time the tutor gave to you? It was probably only 2-3 hours a month! We are seeking additional tutors to replace those who have retired, so can you afford a few hours to occasionally pass on your expertise? It's quite enjoyable and has the benefit of keeping you on your toes! If you believe you can and would like to discuss it, please contact the Chairman/Training Officer – contact details above and on the website.

ADVICE ON SELLING YOUR VEHICLE!

When the time comes to swap your car for a newer or more suitable model, the easiest option is generally to offer your existing vehicle as a trade-in at a dealership. However, there are various reasons why you may not want to go down this route – if you're getting rid of your car completely or have not been offered a good price, to name but two. Selling your car through a private listing has its advantages but it also carries a higher risk than selling to a dealership. In this article, we will explain how to stay safe and avoid scams.

Staying safe

- Don't meet the prospective buyer alone. Whether you have arranged for them to come to your home or meet you elsewhere, bring a friend or family member with you.
- Always meet the buyer in daylight. As well as helping you to feel safer, it gives the buyer the opportunity to inspect the car fully.
- Stay with your car throughout the viewing. Make sure you are sitting in the passenger seat of the car before handing the keys over for a test drive

Conducting the viewing and test drive

- Make sure to check that the buyer has at least third-party insurance before allowing a test drive of your car. Holding a comprehensive insurance policy for their own car will normally automatically provide third-party on another vehicle.
- Always ask to see their driving licence before allowing an interested party to test drive your car. Take a note of the licence number for identification purposes.
- Before setting out on a test drive, make sure you let the buyer know that any speeding fines or other penalties incurred during the drive will be their responsibility
- Allow the buyer plenty of time to drive the car on different roads and get a feel for it. Avoid rushing them as this will cause suspicion that you are hiding damage or problems with the car. 30 minutes is a reasonable timescale for a test drive.

Taking payment

- Once a prospective buyer confirms they would like to buy the car, take a deposit. This should be a substantial enough amount that it gives you confidence that the buyer will go ahead with the purchase. These non-refundable deposits tend to be around £100.
- Never hand over paperwork or keys for the car until you have received full payment. Payment should always be made using a secure method such as BACS or CHAPS. Bankers drafts used to be seen as being as good as cash but, due to high volumes of counterfeiting, this is no longer the case.
- If you do accept a banker's draft as payment, leave it in your account for at least six business days before giving the keys or paperwork to the buyer. If it has not been returned after this time, the bank is obliged to honour it even if it turns out to be fraudulent.

Paperwork

Once you have received cleared payment from the buyer, you must produce two copies of a sales agreement. This document should include the following information:

- Make and model of the vehicle
- Registration number
- VIN
- Year of registration
- Mileage – this should only be stated where you are certain it is genuine. Write "mileage not verified" if you are in any doubt whatsoever
- Agreed sale price
- Deposit amount paid
- Seller's name and address
- Buyer's name and address
- Statement that the vehicle has been sold as seen

In addition to providing this sales agreement, you must always:

- Fill in and send off the form on the V5C form
- Inform any security register you have enrolled the vehicle with
- Inform any warranty provider of the change of ownership and the new owner's details

Lastly, do not cancel any car insurance policy until the new owner has paid in full and taken the car away.

SYSTEM OF CAR CONTROL

This is the basis and foundation of Advanced Driving.

All drivers, including Associates, will have a system of car control, even if they are not aware. They will carry out manoeuvres in some order.

The Advanced system provides a driver with a fully systematic way to drive. Each phase in the system must be learnt in order and must be followed in an orderly fashion – even if not required it must be considered and then discarded.

It cannot be emphasised enough that it is one of the most important aspects of Advanced Driving, and on a 'test' the ability to follow the system, or not, can influence which Grade is obtained.

Practise the System on each training session until you are confident you have a full grasp and responds to it automatically.

Some of the phases shown below include manoeuvres not qualified in the main five phases:

INFORMATION

This is the important first phase, being the deciding factor on how and what you use during your approach to any hazard. It is during this phase you must decide if you need to inform other road users of your presence with the use of the horn, and what braking and gear you may require. The use of the mirror is paramount so that you know what are the conditions all round your vehicle before using any of the other phases.

POSITIONING

This is putting the vehicle in the most advantageous place to deal with the appropriate hazard. (A hazard is anything you encounter during your drive).

Mirror before manoeuvre.

Signal if required.

SPEED

Adjustment of speed for the hazard. Can be the same speed as previously or even when stationary.

Usually adjustment of speed on the brakes not on the gears, unless intending to increase speed to clear the hazard.

Mirror before and sometimes during adjustments.

Signal if required.

GEAR

Once speed is adjusted, engage the correct gear for the speed/circumstances. The speed adjustment should be such that no further braking should be carried out after the gear change (except in an emergency). If it has become necessary to stop the vehicle for the hazard, no gear change required before becoming stationary. If necessary, because of a longer stop required, handbrake on and out of gear.

Engage the required gear change when ready to move off.

Braking and gear change can sometimes be carried out together but only usually in exceptional circumstances. Avoid late braking and snatched gear changes.

ACCELERATION

Move off smoothly, bearing in mind other road users and traffic conditions. If turning accelerate only under the gentle influence of acceleration.

Mirror before movement

Signal if required.

FUNNY SIGNS.



Self explanatory I think.



I'm here – where do I go now? SatNav won't help!



Word blindness?



Makes you read it!!!

That is all this month. I start the New Year off with the usual requests. There must be someone out there who can take over as Editor. 6 Editions a year and I have done them for years now. It is time for a change, put yourself up at the AGM or give me a ring. The other request follows on from that – I do need information, letters, reports and stories for publication. I keep running out of ideas. This month's meeting looks good with the story of tools. See you there.

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This Newsletter is produced for the interest of the members of the Norfolk and Norwich Group of the RoSPA Advanced Drivers and Riders Association. It details forthcoming events and has articles of a general interest to our members, which have been supplied by the members, the committee and Editor. As a result any views expressed are those of the local Group only, unless so detailed and not of the Royal Society for the Prevention of Accidents being the parent organisation.